Southern Regional Health Authority

Clarendon Health Department

Compassion | Accountability | Respect | Efficiency

3-4 Georges Street, Denbigh, Clarendon, Jamaica WI
Tel: (876)986-4548/ 828-1894
Website: www.srha.gov.jm

The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at **LIONEL TOWN HOSPITAL:**

ASSISTANT DIETITIAN (HTAC/NDT 1) – Not Vacant
(Salary range $2,530,774 – $3,008,295 per annum and any applicable allowances)

Job Summary
Under the direct supervision of the Clinical Dietitian the incumbent is responsible to supervise the production, distribution and service of meals and to educate patient and family members on therapeutic diets.

Qualifications and Experience:

- Bachelor of Science Degree in Dietetics/Nutrition from accredited institution.
- Successful completion of at least twelve weeks on the job orientation under the supervision of a Registered Dietitian.
- Certificate in supervisory management (would be an asset).
- Registration with Council for Professions Supplementary to Medicine.
- Attend and participate in Continuing Education Programs.
- Holder of a valid Food Handlers Permit.

Specific Knowledge and Required Skills:

- Knowledge of food, nutrition and diet therapy.
- Knowledge of Food Service Systems management.
- Knowledge of quantity food preparation methods and techniques.
- Knowledge of modern management practices.
- Knowledge of Staff Orders for the Public Service.
- Proficiency in the application of Microsoft Office Suite.
- Well-developed time management skills, and effective problem solving and critical thinking skills.
- Good interpersonal skills

Key responsibilities will include:

- Conduct nutrition assessments and monitor nutrition interventions for assigned patients.
- Educates patients and relatives on the fundamentals of food selection, preparation and food portioning and adoption of healthy lifestyle practices in disease prevention and control.
- Plan nutritionally adequate patient meals in accordance with approved menus and therapeutic diet requirements.
- Records meal census daily and maintains daily patient census.
- Inspect patient meal trays to ensure accuracy and compliance with prescribed diets.
- Supervises kitchen staff in the maintenance of sanitation, safety and security practices in accordance with established standards.
- Assess patient satisfaction with meals and recommend service improvements.
- Participate in quality assurance, documentation and reporting activities.
- Maintains records regarding equipment need and facility maintenance requirements.
- Assists in the preparation of monthly work schedule for all categories of staff under supervision.
- Conducts performance evaluation for kitchen staff.
- Maintains inventory control of stock in day storeroom and performs physical inventory of stock at the end of each day.

Special Conditions Associated with the Job:

- Required to work outside of the normal working hours.
- Works in the Dietary Department of the hospital.

Applications along with resume should be sent as **one document** no later than **Thursday, November 26, 2026** to:

Human Resource Officer
Lionel Town Hospital
Bustamante Drive, Lionel Town, Clarendon
E-Mail: lthjobs365@gmail.com

****PLEASE INDICATE IN THE 'SUBJECT LINE' THE NAME OF THE POSITION TO WHICH YOU ARE APPLYING****

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED